



**COMMONWEALTH OF VIRGINIA**  
*Office of the Governor*

**George C. Newstrom**  
Secretary of Technology

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August 29, 2003

The Honorable John H. Chichester, Chair  
Senate Finance Committee

The Honorable Walter A. Stosch, Chair  
Senate General Laws Committee

The Honorable Vincent F. Callahan, Jr., Chair  
House Appropriations Committee

The Honorable Joe T. May, Chair  
House Science and Technology Committee  
Virginia General Assembly

Gentlemen:

In fulfillment of the requirements of Governor Warner's Executive Order 50 (03), please find attached the final version of VITA's initial Operating Plan.

This version incorporates changes to the previously distributed August 1 draft of the Plan, based on comments and questions regarding that draft as well as additional information not available earlier. The revised Introduction (Section 1) highlights the more significant changes and additions.

As with the earlier draft, this edition of the VITA Operating Plan is also available for public comment/feedback via the VITA website at [www.vita.virginia.gov](http://www.vita.virginia.gov). Comments concerning the Operating Plan will continue to be received through [ContactUs@vita.virginia.gov](mailto:ContactUs@vita.virginia.gov), as well as through traditional mail.

This initial Plan submission documents significant accomplishments over the last several months. We have met or exceeded all requirements for the initial stand-up of VITA on July 1, and we are on schedule for the Phase 1 transition of small agencies. The Project Management Division specified in the legislation is established and meeting its several deliverable and milestone obligations. Procurement Reform is well along and receiving plaudits from our

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corporate partners. And development of the attendant administrative and financial processes to support the three-phase transition schedule continues on course.

We recognize, however, that substantial efforts will need to be sustained over the remaining sixteen months of the transition period. VITA's ongoing commitment to establishing a world-class service delivery organization will continue to lay a strong foundation for achieving the efficiencies and service improvements by which this bold initiative will ultimately be judged.

The value of our efforts to date has not gone unnoticed. I am pleased to report that the recently appointed private sector members of the Information Technology Investment Board received the draft of the Plan with consistently supportive comments and uniform high praise. That this select group would consider our initiatives and progress to date so positive is indeed encouraging.

As we approach the significant tasks yet to come, we recognized that VITA's success must continue to be built upon collaborative efforts among all of the involved organizations and interests. In that vein, we look forward to continuing to work with each of you, your colleagues, and your supporting staffs in pursuing our common objectives for truly transforming the provision of technology services in state government.

Sincerely,

George C. Newstrom  
Chief Information Officer

Attachment

C: The Honorable Mark R. Warner  
The Honorable William H. Leighty  
Cheryl Clark, Deputy Chief Information Officer  
Information Technology Investment Board Members